



Cerba Lancet  
Kenya



# TENDER REQUEST FORM YEAR 2025-2026

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**REQUEST FOR QUOTATION (RFQ) SUPPLY, INSTALLATION & COMMISSIONING OF 40kVA UPS SYSTEM FOR SERVER ROOM**

Date: 3<sup>rd</sup> February 2026

Reference: RFQ 010 SUPPLY, INSTALLATION & COMMISSIONING OF 40kva UPS SYSTEM FOR SERVER ROOM

**Dear Sir/Madam,**

Cerba Lancet Kenya Ltd invites you to submit your bid for the supply, installation, testing, and commissioning of a 40kVA Uninterruptible Power Supply (UPS) system for its server room, as per the specifications outlined in this RFQ document.

Bidders are required to carefully review all requirements and conditions relating to this RFQ. Submission of a quotation shall be regarded as an offer by the bidder and does not constitute acceptance by Cerba Lancet Kenya Ltd.

Cerba Lancet Kenya Ltd is under no obligation to award a contract to any bidder as a result of this RFQ.

All submissions must be in PDF format and free from viruses or corrupted files.

Delivery of bids: E-mail to [tenders-kenya@cerbalancetafrica.com](mailto:tenders-kenya@cerbalancetafrica.com)

**1. REQUIREMENTS: -**

1.	<b>Submission Deadline</b>	Date: 23 <sup>rd</sup> February 2025.				
2.	<b>Delivery Terms &amp; Timelines</b>	Immediately upon confirmation of Order (LPO)				
3.	<b>Duration of tender price</b>	1 year State your proposed conditions of price increase if any				
4.	<b>Payment Terms (Tick as appropriate)</b>	60 Days		90 Days		120 Days
6.	<b>Required Documents to be submitted</b>	Company Registration / Certificate of Incorporation				
		KRA PIN				
		Recent CR12				
		Valid Tax Compliance Cert				
		3 Reference Letters from existing clients				
		Company Profile				
		Any other Value additions				
		Duly filled mandatory business questionnaire with particulars of the supplier				
		Name of partners (for partnership)				
		Duly filled price schedule				

## 2. TECHNICAL EVALUATION ON CAPACITY TO DELIVER THE CONTRACT

Technical evaluation shall be conducted only for bids that pass the preliminary compliance review.

The bidder must demonstrate the technical capacity and experience to deliver the UPS solution as specified in this document.

The Technical Evaluation will be based on compliance with the technical specifications set out below: -

TECHNICAL SPECIFICATIONS REQUIREMENTS	
1.	Provide a list of at least five (5) clients to which the company has done similar work in the last 2 years.
2.	Provide recommendation letters from the above-mentioned clients.
3.	Similar projects executed in the last three (3) years
4.	Technical capability and solution robustness with experience in UPS supply and installation

## 3. TECHNICAL SPECIFICATION

### 3.1 UPS System Requirements

The proposed UPS system must meet or exceed the following minimum specifications:

Requirements
<ul style="list-style-type: none"><li>• 40kVA / 36kW true online double-conversion UPS.</li><li>• 3-phase input / 3-phase output.</li><li>• Tower model configuration.</li><li>• Input/output voltage: 380/400/415VAC (3Ph + PE).</li><li>• Output power factor <math>\geq 0.8</math> (unity PF preferred)</li><li>• Efficiency <math>\geq 94\%</math> in online mode.</li><li>• Zero transfer time.</li><li>• THDi <math>\leq 5\%</math></li><li>• Support for generator mode and power walking.</li><li>• LCD / LED touchscreen display (minimum 7 inches)</li><li>• Communication interfaces: USB, RS232, dry contacts, SNMP network card.</li><li>• Operating temperature range: 0–40°C • N+X parallel redundancy (up to 4 units)</li></ul>

### 3.2 IP Battery Bank & PDU Requirements

Requirements
<ul style="list-style-type: none"><li>• External battery bank (VRLA or Lithium-ion)</li><li>• Minimum backup time: 6 hours at full load.</li><li>• External battery cabinet configuration.</li><li>• Battery Management System (BMS).</li></ul> <p><b>Power Distribution Units (PDU)</b></p> <ul style="list-style-type: none"><li>• 7.7kW single-phase Automatic Transfer Switch PDU</li><li>• Two 200–240V IEC309 32A blue inputs</li><li>• 16 x C13 and 2 x C19 outlets</li><li>• 2U rack mount with SNMP and circuit breaker</li></ul>

### 3.3 Accessories & Components

Requirements
<ul style="list-style-type: none"><li>• Manual maintenance bypass switch.</li><li>• Built-in static bypass.</li><li>• Input/output breakers and isolators.</li><li>• Battery racks or cabinets.</li><li>• All power, communication, and interconnection cables.</li><li>• Installation materials and accessories</li></ul>

### 3.4 Software & Integration

Requirements
<ul style="list-style-type: none"><li>• UPS monitoring and management software.</li><li>• SNMP integration for network monitoring.</li><li>• Automated alerts for battery low, overload, temperature, bypass mode, and system faults</li></ul>

## 4. VENDOR RESPONSIBILITY

The successful bidder is responsible for:

1. Conduct a site survey prior to installation.
2. Deliver all equipment to site.
3. Perform installation and electrical integration.
4. Conduct full testing and commissioning.
5. Provide user and technical training.
6. Submit warranty and support documentation

## 5. DELIVARABLES

The successful bidder shall deliver:

1. Fully installed and commissioned 40kVA UPS system.
2. Technical documentation and wiring diagrams.
3. User manuals.
4. Training materials.
5. Warranty certificates.

## 6. PRICING SCHEDULE

Prices must be inclusive of all taxes, delivery, installation, and configuration costs.

Item.	Qty	Unit Price	Unit Price
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			
13.			
14.			

## 6. TERMS & CONDITIONS

1. All equipment supplied must be new, original, and factory sealed.
2. Minimum warranty: 12–24 months for UPS; 2–3 years for batteries recommended.
3. Payment terms must be clearly stated.
4. Late submissions will not be accepted.
5. Cerba Lancet Kenya Ltd reserves the right to award the contract in whole or in part.

## 7. VENDOR DECLARATION

I/We certify that the information provided is accurate and that we agree to the terms and conditions of this RFQ.

Vendor Name: \_\_\_\_\_ Authorized Person: \_\_\_\_\_

Signature & Stamp: \_\_\_\_\_ Date: \_\_\_\_\_

## **Contact Us:**

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